



Our Ref: SDN/KON

16 March 2020

**ALL PARENTS/CARERS**

Dear Parent/Carer,

As you will be aware, all schools have been instructed to follow advice of Public Health England when dealing with COVID-19. This means that any member of staff or student that displays symptoms of a new persistent cough or temperature of 37.8 degrees will be asked to self-isolate.

Any member of staff or student who develops these symptoms, however mild whilst at school will be sent home and asked to self-isolate for seven days. Students who have felt unwell today have been sent home as a precautionary measure.

We have this afternoon received information that a family member of a student has a confirmed diagnosis of COVID-19. The student will now not attend school for seven days, despite showing no symptoms at present.

We are continuing to clean the touch points around the school. This is already part of our school cleaning programme. We are also ensuring that the hygiene facilities for students and staff are replenished daily. Our site team are checking the levels of soap on a regular basis.

Once again, I would like to thank you for your patience and co-operation.

Yours sincerely

**Mr S Dixon**  
**Head Teacher**