

Our Ref: LSH

5 September 2018

Year 11 History Parents/Carers

Dear Parent/Carer

Re: Wednesday 19th September 2018 Krakow Trip Meeting

I have organised a Parents' Information Evening in the School Theatre for **Wednesday September 19th at 6:00pm**. The meeting will take approximately 30 minutes. I will go through all the arrangements and itinerary for the visit including accommodation and rooming. I will also take any questions or queries you may have about the trip. Students should attend the meeting and it is important that at least one adult attends with them.

I would like to remind you that your child must have his/her own passport and medical insurance. We also need to know if their passport is non EU. The EHIC form is available from Post Offices or online at the following site; <https://www.ehic.org.uk/Internet/startApplication.do> should your child not have one.

On the evening we will also be handing out medical, allergy and dietary questionnaires which need to be completed and handed in after the presentation.

Please bring **both** passport and EHIC card to the meeting should they not have been handed to History teachers already. They will be kept safely and returned when we arrive back at School on Sunday 7th October 2018.

I look forward to seeing you at the meeting.

Yours sincerely

L Smith

Ms L Smith
Head of History